

2025-2026

# FOLK & TRADITIONAL ARTS APPRENTICESHIP APPLICATION

**DUE DATE: Apprenticeships in Traditional Arts Application:** April 14, 2025, 5 p.m. EST

**Submit your completed application and supporting materials via email to: Dana Payne at danpayne@pa.gov**

**PLEASE NOTE THAT EXTENSIONS WILL NOT BE GRANTED**  
**GRANT ACTIVITY PERIOD:** September 1, 2025 - August 31, 2026



**Agency Mission**  
To strengthen the cultural, educational, and economic vitality of Pennsylvania's communities through the arts.

**Overarching Value: Diversity, Equity, and Inclusion**  
Promote equitable access for all Pennsylvanians to participate fully in a creative life and in the diverse forms of arts and culture in the commonwealth.

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## General Information and Master Artist Information

**Year of Apprenticeship (check one):** 1st  2nd  3rd  4th

### A. General Information

A1. Apprenticeship art form:

A2. Beginning/End dates of Apprenticeship:

A3. Amount Requested:

### B. Master Artist Information

Additional Master Artists should be named in additional sheets.

B1. Name of Master:

B2. Gender [Optional]:

B3. Permanent Address:

B4. City:

B5. State:

B6. Zip + 4:

B7. County:

B8. Phone #:

B9. E-mail:

B10. Age [Optional]:

B12. Year PA Residence Established:

B13. Have you received a PCA Apprenticeship award before? If so, when?

B14. State House District #:

B15. State Senate District #:

B16. Federal Congressional District #:

**LEGISLATIVE INFORMATION: CALL 1-800-692-7281 OR VISIT [www.legis.state.pa.us](http://www.legis.state.pa.us) "Find My Legislator."**

### Master Artist: Please answer the following questions on a separate sheet

1. Describe the traditional art form you will be teaching through this apprenticeship. Where, when, and how did you learn this tradition? What role does it play in your everyday life, and in the life of your community?

2. How do you describe your cultural community? Have members of your community recognized you as a master artist (if so, how)? Please include details of any connections to ethnic, religious, language, occupational, and/or regional communities of which you are a part.

3. Describe your relationship with the proposed apprentice(s). If you have worked together previously, describe how. Why do you want to work with this artist? How will this apprenticeship allow the apprentice artist(s) to move to a new level in his/her artistic goals? What does this apprentice need to learn?

4. If completed, what impact do you think this apprenticeship will have on your community? Please describe any long-term impacts you foresee. What steps will you take to inform your community about this project?



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## Apprenticeship Budget

### D. Budget

#### **Master Artist's Fees**

1. Fee per hour
2. Hours per session
3. Total fee per session
4. Number of sessions
5. **Total Master Fees:**

#### **Travel** (i.e. mileage **(\$0.70/mile)**, ticket costs, housing, etc.)

- 6.
- 7.
- 8.
9. **Total Travel**

#### **Supplies**

- 10.
- 11.
- 12.
- 13.
- 14.
- 15.
16. **Total Supplies**

#### **Documentation** (i.e. printing, photography, etc.) up to \$500

- 17.
- 18.
- 19.
20. **Total Documentation**

#### **Public Presentation** (up to 10% of budget)

- 21.
- 22.
- 23.
24. **Total Public Presentation**

#### **Total Request**

- Total Master Fees (Line 5)
- Total Travel (Line 9)
- Total Supplies (Line 16)
- Total Documentation (Line 20)
- Total Public Presentation (Line 24)

#### **E. Total Request from PCA (not to exceed \$4,000)**

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## Apprenticeship Work Plan

**Apprenticeship activities must occur between September 1, 2025, and August 31, 2026**

**E. Please answer the following questions in a separate document and submit with your application. (Two-page maximum)**

1. Detail of skills, techniques, and repertoire to be taught during the apprenticeship, along with the length of time necessary to teach each element.
2. Schedule and the total number of sessions estimated for the apprenticeship. If expenses exceed the the funding request, explain how you will cover these additional costs.
3. Describe what you hope to accomplish with the apprenticeship. What would be a good indicator that this has been a successful partnership? Applications for second or subsequent-year apprenticeships must demonstrate what the apprentice artist learned in the first or prior years, as well as clearly define what new skills or repertoire will be learned in the second or subsequent years.
4. Describe what documentation (photos, recordings, etc.) will be collected to demonstrate the success of the partnership. Be sure to include the costs of documentation in your budget, up to \$250.
5. If a public event is planned (optional, but recommended), such as a workshop, performance, or demonstration, provide a description of the event: date, format, and location. Be sure to include the costs of the event (up to 10% of the total budget) in your complete budget.

## Work Sample Description

**F. Please use the following format to label your work samples.**

Assign a number (1, 2, 3...) to each sample and include the following:

- Artist name
- Master/Apprentice (indicate which artist is represented)
- Title of work(s)
- Media format: online links, CD/DVD track number, etc.
- Description, including length and where the panel should start reviewing the sample, if appropriate.

Please identify the artist(s) in each sample, especially if a group of individuals is visible/included.

Please describe the work, including the artist's role in the development of the work, location(s) and date(s) recorded, artistic style, form, content, and/or process.

Please include any contextual information that will help the review panel understand your work. You may attach a separate sheet of paper. Submit this information with the rest of your application.

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## Master Artist/Apprentice Work Samples and the Pennsylvania Folk Arts Archive

To encourage study and preservation of Pennsylvania Folklife, the PCA has built a relationship with The Pennsylvania Center for Folklore (Center) at the Penn State Harrisburg Campus. The Center maintains the Pennsylvania Folk Arts Archive, a collection of research materials and media that document folk and traditional arts and the programming of the PCA Folk Arts Program.

The Archive includes work samples from applicant master artists and apprentices who authorize their inclusion. This archive is available to the public for educational and research purposes only. Any commercial use must be approved in advance in writing by the respective artist.

### For Master Artist Work Samples

Please select one option with respect to your work samples (check one):

Return my work samples to me. I have enclosed a self-addressed envelope with enough postage to cover their return.

By signing this form, I give my permission for the application and accompanying work samples to be entered into the publicly accessible Pennsylvania Folk Arts Archives. I understand these archives are for educational and research use only. Any commercial use must be approved in advance in writing with me on a case-by-case basis.

I do not wish my work samples to be returned and authorize their disposal.

\_\_\_\_\_  
**Master Artist Signature**

\_\_\_\_\_  
**Date**

### For Apprenticeship Work Samples

Please select one option with respect to your work samples (check one):

Return my work samples to me. I have enclosed a self-addressed envelope with enough postage to cover their return.

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I do not wish my work samples to be returned and authorize their disposal.

\_\_\_\_\_  
**Apprentice Signature**

\_\_\_\_\_  
**Date**