



BTTLE WORKS
Arts on 3rd Avenue

**2024 Exhibitor Application for Small Business Saturday (November 30)
& Merry Maker's Mart (December 3-December 28)**

All Vendors must submit a completed application to the Bottle Works.

(PLEASE PRINT)

Company/Brand Name _____

Artist's/Owner's Name _____

Address: _____

Telephone: _____

Email: _____

_____ Small Business Saturday Only \$25

_____ Small Business Saturday & Merry Maker's Mart \$50

___ New Vendor

___ Returning Vendor

Please List the type(s) of art or crafts you will be exhibiting/selling (ie: paintings, jewelry, clothing, etc...):

Signature: _____ Date: _____

Application & Fee Deadline is November 16, 2024. Spaces are limited.

Please email completed application to Matt Lamb at mlamb@bottleworks.org

Mail or Drop off application to: Bottle Works Attn: Matt Lamb 413 Third Ave Johnstown, PA 15906



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Bottle Works management reserves the right to accept or reject an application or forbid sales of items deemed inappropriate.

Vendor Area Information

The Bottle Works will provide each vendor one (1) 6 ft. or 8 ft. table and two (2) chairs. The Bottle Works does not provide table covers. **Vendors must provide their own.** Please notify us if you need electricity. Vertical displays must not block art exhibits and must be approved prior to set up. Vendors participating in Merry Maker's Mart must provide Bottle Works with an inventory/price list. Items should be individually priced, and labeled with your name as well as the price, prior to arriving at the event.

Consignment Agreement and Payout Info

All items sold during Small Business Saturday and or Merry Maker's Mart must be processed through the Bottle Works Gallery Shoppe Point of Sale System. We accept all forms of tender, which includes all major credit cards. The vendor will receive 70% of the earned sale and the Bottle Works will retain 30%. Vendors will receive payment for sold items within 30 days of the event.

Basic Vendor Information

- Only hand-crafted/original or unique art and products are permitted. (Commercial, imported, or mass-produced items are not permitted.)
- Vendor fee must be included with application to be considered. Once approved, the vendor fee is **non-refundable** regardless of reason of requested cancellation by vendor. If not approved the fee will be returned.
- All applications will undergo review for vendor selection prior to the event. Once approved all vendors will receive a call/email with set up information.
- We ask that all vendors promote their participation via social media prior to and during Small Business Saturday or Merry Maker's Mart. If you provide the Bottle Works with quality images along with your application, we will promote your individual involvement in the events. The Bottle Works will only promote vendors individually who provide images. The Bottle Works will attempt to promote each vendor that qualifies equally.



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Set-up & Tear Down: Small Business Saturday

- Set-up is on Friday November 29th (12-7 PM) or Saturday November 30th (8:30-9:45 AM)
- Tear down is at 7 PM on November 30th. No Early tear downs!

Set-up & Tear Down: Merry Maker's Mart

- Set up times are the same as above.
- Tear down will begin on Jan 2, 2025 during normal operating hours. (10 AM-7 PM). All tables must be taken down by 7 PM Jan 4, 2025.

The Bottle Works Gallery Shoppe is open Tuesdays from 10 AM-4 PM, Wednesdays, Thursdays, and Fridays from 10 AM- 7 PM, and Saturdays from 10 AM- 3 PM. Closed on Sundays & Mondays.

Liability: Vendor agrees to indemnify, defend, and hold harmless the Bottle Works Ethnic Arts Center from and against all loss, claims, damage, claim of damage, expense or cost, including attorney's fees, which arises out of, or is related to, or is in any way connected with the vendor's participation in the Small Business Saturday and/or the Merry Maker's Mart. This indemnification shall apply to any acts of omissions, willful misconduct, or negligent conduct, whether active or passive, on the part of vendor or anyone employed by or working for vendor.

QUESTIONS? Call 814-535-2020 or email Matt Lamb: mlamb@bottleworks.org

